



Keene Woodstove Changeout Program Rebate Application Form & Instructions

How the Rebate Program Works

1. The City of Keene, in partnership with the N.H. Department of Environmental Services Air Resources Division, is offering rebate vouchers valued at \$1,000 to homeowners of Keene for replacement of currently operating non-EPA-certified woodstoves with new certified wood, pellet or gas stoves. New wood stoves must meet the State of Washington certification standards, which are stricter than EPA's certification requirements.

To qualify for a rebate voucher, the homeowner must first complete the application below. Applications for rebate vouchers will be accepted until January 29, 2010. The following items must accompany the application: (1) a photo of the currently installed non-certified woodstove; and (2) a request for a Permit from the City of Keene for installation of a woodstove. Completed applications must be signed by the homeowner and either mailed, faxed, or hand delivered with attachments to the program coordinator at the address below.

2. The Keene Woodstove Changeout program coordinator will review the applications to determine if the preliminary qualification requirements have been met. Qualified applicants will receive a rebate voucher worth \$1,000 toward a new qualifying stove and a list of participating retailers. Rebate vouchers will be valid for three (3) weeks.

3. The homeowner may use the rebate voucher to purchase a new certified stove from a participating dealer, provided the voucher has not expired. Vouchers will be applied as an instant rebate off the total price of the stove. No retroactive rebates are allowed.

4. New stoves must be professionally installed and the installation must be coordinated and certified by the participating retailer. The City of Keene requires a permit for installation of new woodstoves.

5. Old stoves must be permanently removed from service and surrendered to the participating retailer, who will coordinate their disposal and recycling.

6. The participating retailer will take a photo of the existing non-certified woodstove prior to removing it and will also take a photo of the new stove after it is installed.

Project Coordinator:

Corey Canning – corey.canning@des.nh.gov

Woodstove Changeout Campaign

3 Washington Street – 4th Floor, Planning Department

Keene, NH 03431

(603) 352-5474; Fax: 866-690-8364

Keene Woodstove Changeout Program
REBATE APPLICATION FORM

All sections of this application must be completed. A copy should be retained by the homeowner for their records. The rebate program is not responsible for materials lost by mail. Please review the program terms prior to signing below and submit your completed application with attachments by mail, fax, or hand delivery to:

Corey Canning, Project Coordinator – corey.canning@des.nh.gov
Woodstove Changeout Campaign
3 Washington Street – 4th Floor, Planning Department
Keene, NH 03431
(603) 352-5474; Fax: 866-690-8364

PERSONAL INFORMATION:

NAME: _____

PHYSICAL HOME ADDRESS: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ EMAIL (IF AVAILABLE): _____

CURRENT WOOD BURNING STOVE:

MAKE/MODEL: _____ YEAR STOVE MANUFACTURED: _____

I HAVE INCLUDED A PICTURE OF MY CURRENT WOODSTOVE ____ YES

I HAVE INCLUDED A REQUEST FOR A PERMIT FROM THE CITY OF KEENE FOR INSTALLATION OF A NEW WOODSTOVE ____ YES

ADDITIONAL INFORMATION:

1. How did you hear about the changeout program? _____

2. Why are you applying? (Please check all that apply.)

____ Not satisfied with current device; ____ To reduce pollution; ____ To save money ____ Other

3. Was the rebate a significant factor in replacing your stove? ____ Yes ____ No

4. In a typical heating season, how many cords of wood do you typically burn? _____

5. Is your wood stove used as a primary source of heat? ____ Yes ____ No

CERTIFICATION:

I certify the following:

- a. I understand that only currently installed and operating non-EPA certified woodstoves are eligible to be replaced under this program.
- b. I understand that participants are limited to receiving one rebate voucher per address.
- c. I understand that applications are processed in the order they are received. Rebates will be distributed on a first-come, first-served basis. Funding is limited, therefore rebates are not guaranteed. The voucher will only be valid for three weeks from date of its issuance. No retroactive rebates are available.
- d. I understand that if I qualify, I will receive a voucher and a list of participating retailers who will honor the voucher if it is submitted by the expiration date written on the voucher.
- e. I will be replacing an operable non-EPA certified woodstove that is currently in use in my residence. The old woodstove will be removed and disposed of at a recycling facility approved by the program to ensure that it will be properly taken out of service and recycled. The participating retailer who installs the new stove is responsible for disposing of the woodstove at the approved recycling facility.
- f. If I choose to purchase a new stove with funds from this program, I will make a commitment to purchase an appliance from a participating retailer within the three week period and authorize the retailer to forward to the City of Keene a notification of the purchase agreement, with verification that my existing woodstove is not EPA-certified
- g. I understand that my new woodstove purchased with funds from this program will be professionally installed by a certified installer and that there will be additional costs for installation and a permit from the City of Keene for installation.
- h. I understand that I am responsible to pay the retailer for the purchase price and professional installation costs of my new stove, less the rebate amount. I am also responsible for obtaining a permit from the City for installation.
- i. I understand that I will forfeit my voucher if I provide the City of Keene with false information or fail to obtain the required permit, or if the required information is not submitted to the City of Keene prior to the expiration date listed on the voucher.
- j. I will provide City of Keene staff access to my residence to inspect the device for compliance with the permit and with these program requirements. I understand that the City of Keene will provide no less than two (2) calendar days notice prior to this inspection.
- k. The City of Keene does not warranty any devices purchased under this rebate program, including the quality, functionality or satisfaction of the device.

Applicant Signature: _____ Date: _____

For Office Use Only

Voucher #: _____

Date Issued: _____

Expiration Date: _____